agenda

# Assessment 3: Our IT Project

Meeting Organizer: Victor van der Meer

Attendees: Group 2

Please read: Assessment 3 – Our IT Project

Resource Link: <https://teams.microsoft.com/l/file/4323fbd3-a8da-46f6-9c93-44458f0c9b7a?tenantId=d1323671-cdbe-4417-b4d4-bdb24b51316b&fileType=pdf&objectUrl=https%3A%2F%2Frmiteduau-my.sharepoint.com%2Fpersonal%2Fs3824193_student_rmit_edu_au%2FDocuments%2FMicrosoft%20Teams%20Chat%20Files%2FCOSC2196%20-%20IntroToIT%20Assessment%20Task%203%20-%20Our%20IT%20Project.pdf&baseUrl=https%3A%2F%2Frmiteduau-my.sharepoint.com%2Fpersonal%2Fs3824193_student_rmit_edu_au&serviceName=p2p&threadId=19:meeting_MmQ0OGFjYjgtM2QyYS00YTUxLTgyOWYtODJlYzIzNzE3MmI5@thread.v2>

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|  | Assessment 3: Our IT Project |  |
| Sunday, 7th Feb  @ 11:00AM | Run Through Assessment 3  Delegate roles and tasks | [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjQxODQ0ZTMtMjBjMS00MjExLTkwNzUtMzk4YTY0M2Y2NjE1%40thread.v2/0?context=%7b%22Tid%22%3a%22d1323671-cdbe-4417-b4d4-bdb24b51316b%22%2c%22Oid%22%3a%223eb4b8f6-bc90-4596-9ff9-7c14c626c774%22%7d) |
|  | Assessment 3 - Prototype Meeting |  |
| Monday, 8th Feb  @ 09:30AM | Explore MIT APP Inventor  Develop a SOW (Scope of works) | [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTBhNWRlNzYtYTZmMy00YTg2LWJkNDUtMTAwNzFmNmI5YjU3%40thread.v2/0?context=%7b%22Tid%22%3a%22d1323671-cdbe-4417-b4d4-bdb24b51316b%22%2c%22Oid%22%3a%223eb4b8f6-bc90-4596-9ff9-7c14c626c774%22%7d) |

**Notes:**

**TO DO LIST & RESPONSIBILITIES**

Assessment 3 is due is less than 2 weeks, we will need to confirm roles and responsibilities of the group ASAP, hopefully we can do this tomorrow. The assessment says that to complete this assignment each member will need to at least put in 36 hours.

**ASSESSMENT 3 (Prototype) - TASKS**   
  
APP Prototype – Victor, Quentin (TBC),

**ASSESSMENT 5 (Video)  - TASKS**  
Video Presentation - All  
Video Editing - Mark  
Final Submission - All  
  
**PROJECT REPORT (Project Plan) - TASKS**  
Team Profile - All  
Personal information - All  
Tools and meeting links - TBC (Mark) (see pt. 9)   
  
**The Project > New Section Descriptions:**   
  
1. Topic - Victor  
2. Motivation - Victor   
  
3. Landscape - TBC (Connor)  
4. Aims - TBC (Connor)   
  
5. Plans & Processes - TBC (Kanav)  
6. Roles - TBC (Kanav)   
  
7. Scopes and Limits - TBC (Quentin)  
8. Tool & Technology - TBC (Quentin)  
  
9. Testing - TBC (Mark/All)   
  
10. Time frames - TBC (Matt)  
11. Risks - TBC (Matt)